

**TOWN OF SOMERS
CIP COMMITTEE
REGULAR MEETING
THURSDAY, SEPTEMBER 10, 2015
7:00 PM
SELECTMEN'S CONFERENCE ROOM**

1. Call To Order

The meeting was called to order by Michael Parker at 7:00 pm.

2. Members Present

In attendance were Michael Parker, Bill Boutwell, and Michael Marinaccio. Also in attendance was Bob Wheeler from the Fire Department.

3. Capital Projects Fund Status

Mike Marinaccio presented an Analysis of the Capital Equipment Fund. At the beginning of FY 2016, the Capital Equipment Fund had an available fund balance of \$562,914. Since then, the Budget transfer of \$200,000 has been made making a total available balance of \$762,914.

4. Status of Prior Appropriations

Michael Marinaccio presented the Status of Prior Appropriations worksheet, listing Fiscal Year 2015 projects, their original appropriations, and the amount spent to date. The worksheet also included the status of the bond projects and leases currently owed by the Town. Michael Marinaccio also presented a Projects Close Request for prior years' projects that had been completed under budget totaling \$23,158. Closing these projects would bring the available capital projects fund balance up to \$786,072.

A motion was made by Michael Marinaccio to recommend to the Board of Finance, the closing of capital projects and returning \$23,158 to capital fund balance, seconded by Bill Boutwell. There was no further discussion and a unanimous decision followed.

5. Proposed 5-Year Capital Plan for Light Vehicles, Heavy Vehicles

Mike Marinaccio presented a 5-year Capital Plan showing purchases of light-duty vehicles, heavy-duty vehicles, and small equipment that should be made over the next 5 years to replace the old fleet of vehicles. The total amount for Fiscal Year 2016 is \$584,700. Mike Marinaccio stated that the Town had asked lease companies for finance options for heavy equipment.

6. Project Proposals for FY 2016

Mike Marinaccio presented the following proposals for Fiscal Year 2016:

Buildings/Discretionary

Connorø Place Sealing	\$7,500
DPW Roof Access	\$12,500
Town Hall Heat Pump	\$7,000
Senior Center Doorway	\$7,000
Senior Center Awning	\$8,500
Town Hall Windows	\$6,000
Town Discretionary Funds	\$20,000
BOE Discretionary Funds	<u>\$50,000</u>
	\$118,500

Heavy Equipment

Dump Truck w/ Plow	\$135,000
Loader	<u>\$215,000</u>
	\$350,000

Light Fleet & Small Equipment

Field Groomer	\$20,000
Snow Plows	\$30,000
Police Cruiser	\$37,500
Power Lifter	<u>\$28,700</u>
	\$116,200

The Committee discussed the discretionary funds in depth and explained that the discretionary funds would be an annual appropriation of \$50,000 for each the Town and the Board of Education. The remaining balance of the funds will be returned to fund balance each year with a new \$50,000 appropriation granted on the first day of the new fiscal year, each year. These funds are to be used in emergency situations only.

A motion was made by Bill Boutwell to recommend to the Board of Finance to include discretionary funds for the Town and Board of Education at \$50,000 each, each year as part of their capital budget to be expensed solely for emergency and unanticipated capital purchases not shown on the 5-year capital project plan, seconded by Michael Marinaccio. There was no further discussion and a unanimous decision followed.

After reviewing the listed projects, it was decided to defer the loader until a later meeting when Todd Rolland could be present to provide more information as to the necessity of a new loader. The Committee discussed the option of leasing the heavy equipment and all decided that they are ok with either option.

7. Recommendations to Board of Finance

A motion was made by Bill Boutwell to recommend to the Board of Finance the purchase of the above presented list with the changes made in discussion and to give CFO Michael Marinaccio the discretion to determine whether to purchase or lease the dump truck, seconded by Michael Marinaccio. There was no further discussion and a unanimous decision followed.

8. Approval of Minutes

- 5/5/14 Regular Meeting

A motion was made by Bill Boutwell to approve the minutes of the meeting as presented, seconded by Michael Parker. Michael Marinaccio abstained. There was no further discussion and a unanimous decision followed.

- 1/12/15 Special Meeting

A motion was made by Bill Boutwell to approve the minutes of the meeting as presented, seconded by Michael Marinaccio. There was no further discussion and a unanimous decision followed.

- 2/12/15 Regular Meeting

A motion was made by Bill Boutwell to approve the minutes of the meeting as presented, seconded by Michael Marinaccio. There was no further discussion and a unanimous decision followed.

9. Adjournment

A motion was made by Michael Marinaccio to adjourn at 8:19 pm, seconded by Bill Boutwell. There was no further discussion and a unanimous decision followed.

Respectfully Submitted,

Brian Wissinger

MINUTES ARE NOT OFFICIAL UNTIL APPROVAL AT A SUBSEQUENT MEETING